

**PUCKLECHURCH CE VC PRIMARY SCHOOL**  
**POLICY ON BEHAVIOUR, DISCIPLINE and ANTI BULLYING**

**RATIONALE:**

It is the policy of the Governors and staff of Pucklechurch CE VC Primary School to create a positive atmosphere in which children feel safe, secure and happy and are given the maximum opportunity to learn while developing self-discipline, a respect for themselves, for others and for the environment. This policy applies throughout the school day.

**PURPOSES:**

- To enable quality learning and teaching opportunities for everyone in school
- To help every child develop a pride in themselves, their class and the school as a whole
- To create a caring environment where there is mutual respect;
- To take pride in our school environment and have respect for the property of others
- To reinforce efforts to behave well and work hard
- To work positively with parents to promote good behaviour

**GUIDELINES:**

- By positively reinforcing good behaviour, expectations are modelled across the school
- Every child has good behaviour recognised and begin afresh each day
- Teachers endeavour to praise every child every day, reinforcing efforts to behave well and work hard.
- Children are sent to the Headteacher to receive praise or reward for good work and behaviour
- A maximum of five rules are negotiated and displayed in each classroom.
- Every class has a system of negotiated, accumulative class rewards.
- Children are encouraged to work both personally and as a group to earn them
- The Headteacher and classteachers make a professional judgement as to when it is appropriate to contact parents/carers about their child's behaviour
- Children earn ticks for their class from any member of staff for good or thoughtful behaviour. The hall board is totalled up each Monday at Award Service and the winning class receives 'Chucklepurch' and a silver cup.
- At least one child in each class will receive a weekly commendation certificate from their class teacher. Lunchtime, Headteacher, Sports and Music certificates are also awarded. These are presented by the Headteacher at Award Service, so that self-esteem is publicly raised and shared with parents at home.
- Our school rules are:
  1. *Always follow instructions*
  2. *Be kind and helpful to everyone*
  3. *Keep your hands and feet to yourselves*
  4. *Use quiet voices in school*
  5. *Always walk in school and on paths around school*

If children need to improve their behaviour a variety of strategies are used to help them.

1. Children are reminded clearly of expected behaviour;
  2. If the behaviour continues their name is displayed as a warning;
  3. If the behaviour continues the child is given time out in their own classroom;
  4. If the behaviour continues the child is given further time out in a prearranged classroom;
  5. In rare instances when the behaviour continues, the child will be sent to the Headteacher;
- (Depending on the nature and severity of the incident, parents may be contacted)

If there are a number of small incidents over a term, parents are contacted and strategies will be worked on together to improve behaviour.

Staff endeavour to notify parents of significant improvements in behaviour.

**LUNCHTIMES**

Lunchtimes are a time for promoting social skills in the playground, canteen and classrooms. We have a number of games and planned activities led by the Lunchbreak Supervisors. Children go to the canteen in an orderly fashion and say Grace before eating. We encourage good manners in this social situation. The Lunchbreak Supervisors have rewards for good behaviour – stickers, certificates and 'names on the door'. If there is unacceptable behaviour the Lunchbreak Supervisors work through a series of sanctions as below:

1. Remind children what they have been asked to do – and give a warning;
2. If the behaviour continues they ask the child to stand by the wall or hold their hand.;
3. If the behaviour continues they speak to the child's teacher or the Headteacher about the behaviour.
4. In cases of severe behaviour, the child will be sent to the Headteacher immediately

**SEVERE BEHAVIOUR**

The child is sent to the Headteacher immediately and the parent informed. An action plan is set up involving relevant staff and parents to address the behaviour issues.

If strategies are not successful ultimately a temporary period exclusion will be considered following South Gloucestershire's guidelines 'The Exclusion of Pupils from School' (copy available on request). In the case of temporary exclusions, the guidelines cover the mandatory period of supported reintegration into school.

#### **CHILDREN WITH BEHAVIOURAL SPECIAL NEEDS:**

Following the laws about SEN and exclusion, we ensure that all children are safe, supported and nurtured in school. Whatever a child's behaviour, the whole school constantly strives to support them to improve it. With children who have special needs this will often be achieved through small steps. Some children with Special Needs will require an Individual Behaviour Plan which will have different targets, rewards and sanctions. This has to be flexible and therefore may differ from the Behaviour policy.

#### **ANTI BULLYING STRATEGIES:**

All children and staff have the right to feel safe and secure in school. Under no circumstances will any kind of bullying be tolerated. Bullying is defined as "when a person is made unhappy over a period of time because he or she is hurt, teased or left out of a social group" (Barbara Maines and George Robinson)

Many measures have been put in place to prevent bullying. These include:

- Teaching children the 3Bs:
  - B- Bad, bullying is bad, we don't like bullies;
  - B- Blow the whistle on a bully and tell someone you trust;
  - B- Believe in yourself. We are all special and unique and we all have something to offer;
- The School Council takes responsibility for keeping the anti bullying measures high profile;
- Assemblies and Circle times are used to explore issues and problems and feelings relating to bullying;
- Confidential boxes are available in all classes (except Reception). Children can put notes in, (either signed or unsigned.) This is dealt with by the classteacher individually with the pupil or as a general item during circle time;
- The weekly dinner lady meeting agenda will cover any children who need special care in the playground;
- Games are set up on the playground at lunchtime so that children have positive play experience and children are taught 'the game of the fortnight' in PE lessons;
- Strategies such as Circle of Friends and Buddy systems are used as appropriate.

Any reports of bullying are taken seriously. If bullying is found to have taken place, the school will take the following action, as appropriate to the individual case:

- Investigate all issues immediately and keep parents up to date with actions taken;
- Ensure that different parties are interviewed separately;
- Obtain witness statements as appropriate;
- Keep a written record of the incident, investigation and outcomes;
- Inform staff involved with the pupil;
- Ensure actions are taken to stop it continuing for example:
  - Obtaining an apology
  - Impositions of sanctions
  - Help children identify ways that they could be more assertive and let adults know their concerns
  - Help the bully recognize and modify their unsocial behaviour
  - Involve parents of the bully and bullied, as appropriate
  - Provide mentor for victim and bully or monitor the situation daily/weekly
- Ensure that bullying is not tolerated.

Parents should be clear that their concerns are taken seriously and that the ethos of the school does not permit bullying.

#### **CONCLUSION**

High standards of behaviour are expected at all times in school. This policy seeks to encourage responsibility and ensure that inappropriate behaviour is dealt with rapidly, consistently and fairly.

This policy is consistent with the aims of the Equal Opportunities policy 2003

**Reviewed by Governors May 1999, March 2003/ Adopted by the Governors on 3 April 2003**