

Fearless Education

PUCKLECHURCH CEVC PRIMARY SCHOOL MINUTES OF GOVERNORS' MEETING 20 MAY 2010

PRESENT: Sharon Corney David Forrester James Gardner
Rob Pizii David Pool Tim Small
Phil Wheatley Andy Woods Stuart Young
Sheila Smart (Clerk)

VISITOR: Annie Smart

1. WELCOME/APOLOGIES

The Chair welcomed everyone to the meeting. Apologies were received and accepted from Rebecca Toms, Debbie Jeffrey, Jon Bence, Rachel Goodchild and Caroline Sheppard.

Declaration of Interests – None declared.

Reminder of Confidentiality – The Chair highlighted the importance of confidentiality at all times.

2. MINUTES FROM PREVIOUS MEETING

Subject to the following addition to item 9 AOB on the ballot of members on a boycott of SATs test in the previous minutes: 'We would await to see the outcome of the ballot and would not be bound by it', the minutes were accepted as a true and accurate record and signed by the Chair.

3. HEADTEACHER'S REPORT INCLUDING SITUATION WITH SATs (circulated previously)

SATs – A letter had been sent to parents on 1 April informing of the proposed boycott of SATs tests. A further letter confirming that the school would be supporting the action and details of what the school would be doing in place of the SATs was sent on 30 April. There had been lots of information concerning the SATs circulating..

Please refer to Confidential Minutes

The Head and Staff Governors left the room at 19:25 and returned at 19:35.

4. MID TERM ANALYSIS (Presentation circulated previously)

Annie Smart gave a presentation on the mid term analysis.

- A great deal of staff training has been carried out.
- Annie had attended network meetings in order to bench mark the school's data against other schools.

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- Science was not included in this data and an analysis would be available later in the year.
- Annie planned to visit another school where boys' progress had been turned around, as boys writing was still an issue.
- The Chair had attended the Core Team meetings with Annie and found them to be very informative.
- Pupil engagement – Both Angela Cooper (LA) and the Core Team have had sessions with the pupils to gain their understanding of targets.

3. HEAD'S REPORT CTD

Band 3 – A decision will need to be made on Band 3 status for the school. Ultimately the Local Authority would make the final decision but would look for a clear indication from the school. It was considered that the school was making good progress with good practice having been implemented. The school would have the support of an exit plan when the decision was made to come out of Band 3.

Please refer to confidential minutes

5. FINANCE & STAFFING (BUDGET) Circulated previously

Phil Wheatley presented the budget to the FGB:

- All options had been explored to balance the budget.
- A flexible structure was essential to cope with the varying intakes each year.
- Phil thanked the Committee for all their hard work.

Phil Wheatley proposed acceptance of the budget, seconded by Tim Small and carried unanimously.

Please refer to confidential minutes.

6. PREMISES – FINANCIAL CONTRIBUTION TO REBUILD (Circulated previously)

No objections to the rebuild had been received and a decision on the planning permission was due very soon. There was a shortfall in the provision for the rebuild and the South Gloucestershire was £166,000 short. Pat Casey had made a request for any donation from the school towards the deficit. James Gardner proposed 25% from the devolved capital budget this year and for the following two years, seconded by Rob Pizzi and carried unanimously.

The Out of School Club had moved to the newly painted Nest and James wished to record the governors' thanks for making such a smooth transition.

7. CURRICULUM AND MONITORING (Minutes circulated previously)

Nothing further to report.

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8. GOVERNOR ROLES AND RESPONSIBILITIES

The SIF would be meeting on 10 June from 13:00 – 17:00 at an off site location to be confirmed. The main items for discussion would be the strategic responsibility of governors, the composition of the governing body and the allocation of roles and responsibilities for the next academic year. The Head, some members of SLT, Chair and Chairs of Committees would be attending and anyone else was welcome to attend.

9. SCHOOL VALUES – PRIORITIES & PLAN

School values had been discussed at the Governors' Day in March. The plan has been drawn up from further discussion with staff. The aim now was to get the children on board by December and to demonstrate that the values were embedded.

10. PSA

The Chair reported that the Fete currently was the main focus and volunteers were required to run a Governors' stall and to produce a suitable sign. A rota was passed around for governors to help.

11. AOB

Tim Small had received an invitation to be the key note speaker at a Conference entitled "Values in Education" in Istanbul. He requested permission to use Pucklechurch School as an example and in particular the work on values.

Safeguarding Training - Discussions were underway to have a session for the first part of the FGB meeting in September on "Safeguarding" by the LA. It would be cluster wide and local school governing bodies would be invited to attend.

Thank you – Angela Hallett had sent a thank you card for the flowers received from the governing body following her term of office. David Pool was thanked for his service over a number of years on the governing body and announced that Matt Perkins was looking to take over as staff governor. Thanks were also recorded to Rebecca Toms whose term of office had come to an end.

12. DATE OF NEXT MEETING

The next meeting would be held on 8 July 2010

The meeting closed at 21:15

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